# Evaluation / Reflective Diary

## Evaluation of Brief Analysis Phase

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| Client Requirement | What You Did | How Successful | How it could be improved |
| Having a functional webpage | Made sure that there were no errors or shortcomings in the code. | Very. The website works well and does not have any errors. There are no missing links and all of the buttons and links go to where they are supposed to. | There could be more functions and pages to allow for a wider range of things to observe. |
| Website looking professional and authentic | Made sure I used no strange or quirky colours so that it would | This was easy, I used only black and white and to create colour I used pictures. This was successful because it allowed for a balance of colour and blandness. | To improve this, I could try adding one other colour (such as dark yellow, dark blue or dark red) in order to add some more colour and provide a little uniquity. |
| To make the website fit a 1260px screen size. | The website that has been made works very well within the width size, if anything it makes the website look better and much more cared for as opposed to it taking up the whole screen resolution. | This was successful because I made sure that all of the elements were also within the fitting size, doing this meant it took longer to fine comb the code and check that all of the elements were following the same rules. | The alternative solution would have been to completely fill the screen resolution which would have allowed for much more space and use of whitespace, yet, it would not have looked anywhere near as nice. |
| Being able to fill out an enquiry form. | Made sure there was a form that could be filled out when coming to sending an enquiry. | Somewhat successful since the form can be filled out and submitted. | Make the form method post to an online area where they can be viewed and replied to. |
| Being able to sign up (apply) to a membership. | Made sure there was a form that could be filled out when signing up to a particular subscription. | The form can be filled out and submitted, as well as have a certain membership type selected. | Instead of using a radio button, each membership subscription type would have their own pages. |

## Evaluation of Planning Phase

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| Client Requirement | What You Did | How Successful | How it could be improved |
| For the project to be completed on time. | By completing my Gantt chart, it allows for myself to be organised. | I was able to design my gantt chart very quickly and well, meaning that I was able to view how my time was going to be managed, however, my execution of the project management was quite poor since I ran overtime with my website. | My personal improvements will be to make sure I am more disciplined and that I follow the gantt chart, in order to increase my chances of completing the entire project. |
| Good communication and literacy skills to be able to understand and interpret the brief. | Make sure that the different planned phases will be appropriate and have the possibility to be carried out. | This was somewhat successful. All of the stages were successfully planned out, however, the execution of each phase was impulsive. | In order to improve this, I would need to make sure that I am available to take the appropriate time to take up a project like this. |

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## Evaluation of Design and Review Phase

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| Client Requirement | What You Did | How Successful | How it could be improved |
| Creativity | I was able to design moodboards, mockups, sitemaps, flow diagrams and questionnaires. | I was not very successful at this skill, my mockups and website wasn’t very creative | In order to improve this, I should have used my mood board more in order to produce a design that was eye-catching as well as neat. |
| Communication | During the questionnaire phase since it requires me to provide good quality communication to the people being asked the questions. Providing good quality communication means I had to explain what the questionnaire is for. It also required me to have written well structured questions so that they would be understandable. | Communication didn’t go so well in aspects such as asking people to fill out my questionnaire at first because I had very little experience doing so, after the first person my confidence grew and by the third person it was much easier to ask for people to fill out my questionnaire. | In order to improve, I would get more reviews so that I would have a larger range of feedback. This will improve the potential of my design as well as my confidence skills. |
| Problem Solving | This skill is used in the design and review stage and will primarily be used to find the best idea which meets all of the requirements. | My success went quite well since I was able to analyse the differences between the designs to come up with a final design that executed as many of the requirements as possible. | In order to have improved this, it would be useful is there was a much larger reviewing audience so that my feedback would be more stable as opposed to having 2-3 reviewers. |

Evaluation of Implementation Phase

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| Client Requirement | What You Did | How Successful | How it could be improved |
| I made sure that I was well behaved in the workplace in order to succeed with this project. | I was quite successful at this besides the fact that I was struggling for time due to my lack of self discipline. | If I were to do this again, I would make sure that I had much more discipline so that I could complete my work, as well as free myself from work so that I can work on my project. | I made sure that I was well behaved in the workplace in order to succeed with this project. |
| Website looking professional and authentic | Made sure I used no strange or quirky colours so that it would | This was easy, I used only black and white and to create colour I used pictures. This was successful because it allowed for a balance of colour and blandness. | To improve this, I could try adding one other colour (such as dark yellow, dark blue or dark red) in order to add some more colour and provide a little uniquity. |
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Overall reflection on your performance

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| Project Management Behaviour / Skill | What you Did | How Successful | How Could you improve |
| Time planning and management to complete all the different activities in an appropriate time sequence. | I made a gantt chart and planned out the project timelines in order to know when certain areas of work and phases needed to be executed | I was not entirely successful since I had not managed to get the evaluation finished on time increase significantly the worthiness of my work. | Make sure that I am much more organised. |
| Technical knowledge and skill | I had considered going for a more unconventional design which would be fine for the target audience but not everyone. I decided to go with a simple layout to ensure that everyone can use the site. I considered that it may not always be the target audience using the site. | I think the design I used is very good since it is professional and modern, and it allows the text and pictures to be followed very well and means it is easy to read. | If I were to do it again, I would improve the site and give it a more classic layout. This would mean that it is usable by everyone, and if I wanted the site to be used by more technically skilled, I would make it more complicated. |
| I had to make sure my behaviour was appropriate in order to complete the work | I made sure that I was well behaved in the workplace in order to succeed with this project. | I was quite successful at this besides the fact that I was struggling for time due to my lack of self discipline. | If I were to do this again, I would make sure that I had much more discipline so that I could complete my work, as well as free myself from work so that I can work on my project. |
| Leadership | I had to act as a leader in order to decipher what work would be done and when in order to reach my deadline | it wasn’t very strong since I did not complete all of the work in the time scales I has planned them for; | In order to improve this, I needed to spend more consecutive time working. |
| Taking responsibility | It includes doing things such as writing the questionnaire, mockups, wireframe and the design of the website. It also helps for time management since the person doing the project will need to be responsible for what they plan out and what they complete as well as making sure they are aware of all of the risks and drawbacks that may happen | In this project, I was able to take responsibility for my actions as well as take responsibility for creating the mockups, wireframes, and design of the website. | In order to improve, it would be useful if I had a team that was behind me so that we could all take responsibility for different areas of this project and that’ll allow for a much better completion and ease of problem solving |

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